



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF LAPU-LAPU CITY**  
B.M. Dimataga St., Lapu-Lapu City



September 6, 2017

Division Memorandum  
No. 310, s. 2017

### MIDYEAR PERFORMANCE REVIEW

**To:** OIC, Assistant Schools Division Superintendent  
Chief Education Supervisors – CID/SGOD  
Education Program Supervisors  
Public School District Supervisors  
Senior Education Program Specialists  
Education Program Specialist II  
Public Elementary/Secondary/Senior High School Heads  
Administrative Officer V

1. The vision, mission, goals of DepEd, particularly, Division of Lapu-Lapu City, will be achieved through proper cooperation, coordination and collaboration of its members. There is a need to monitor and evaluate the performance of its workers, so that proper technical assistance can be provided to them.
2. Along this line, this office will conduct a Midyear Performance Review to both CID and SGOD personnel of this division on September 15, 2017 from 8:00 o'clock in the morning to 5:00 o'clock in the afternoon. The venue will be announced later.
3. Hereto attached are the members of the working committees.
4. Two (2) snacks and one (1) lunch will be served to all participants chargeable against the Division MOOE funds subject to the usual COA auditing rules and regulations.
5. Immediate dissemination of this Memorandum is enjoined.

**MARILYN S. ANDALES, Ed. D., CESO VI**  
Schools Division Superintendent *Jak*

MSA/ENG  
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DepEd, Division of Lapu-Lapu City





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**Working Committees**

- ❖ **Program and Invitation**  
Ma. Mitzie Zagales, Rene Duarte
- ❖ **Registration, Attendance, Certificates**  
Ma. Socorro Cuizon, Ma. Isolde Gasta, Ma. Lorelei Cosep,
- ❖ **Food**  
Isabel Bunsato, Victoria Pasaje, Luchi Ann Bancale
- ❖ **Venue, Decoration, Sounds, Projector**  
Isabel Bunsato, Rican Montejo, Jonas Jacalan
- ❖ **Documentation and Supplies**  
Ma. Elena Berame, Alma Abejar, Ruel Alfred Mates
- ❖ **Evaluation**  
Ma. Isolde Gasta, Alma Abejar, Bernardo Tampus
- ❖ **Medical Team**  
Romulo Uy, Julie Ann Enecuella, Eddielynne Sumalinog, Desiree Tatoy,  
Bonnie Ray Mondala, Ruel Alfred Mates
- ❖ **Awards and Recognition**  
Dr. Ronald Ferrer, Section Heads